

Emergency Rental Assistance Program Rent and Fees Ledger for Landlords

This rental/fee ledger form is to collect the information from Landlords as to the monthly rent, fees, and expenses, as well as the current owed amounts per month for their tenant.

***Please note that this form will be visible to the Tenant/Applicant once completed and uploaded.*

Landlord Name

Tenant Name

Application #

Property Address

Please confirm the current Monthly Rent, Fees, and Expenses that the tenant is responsible for **according to the lease**. Please also include a signed copy of the lease or a signed renewal that indicates the rent amount and monthly fees agreed to between the Landlord and the Tenant.

	Monthly Amount	Description of Fees
Rent Amount	\$	N/A
Late Fee Amount	\$	N/A
Other Lease Fees	\$	
Other Expenses	\$	

Please include the current per-month amount of Rent, Fees, and Expenses owed by the tenant. Only include months currently due and owing. **Any utility fees over \$1000 will require invoices.**

Months Applying	Rent Owed <i>(Can be full or partial)</i>	Late Fees Owed	Other Lease Fees Owed <i>(Parking fees, Pet fees, etc.)</i>	Other Expenses Owed <i>(Utility fees)</i>
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Total:

By signing the below, I attest that the above information is true and accurate. The utility payments being requested accrued solely in the months requested and none of the utility payments are for months outside of the months requested above. I further understand that this is a federal program and failure to provide accurate information will result in demand for repayment and could result in criminal charges.

Landlord Signature

Date