

# For Landlords

**If your tenant applied for Allegheny County Emergency Rental Assistance (ERAP) and you'd like to participate, please:**

**1. Download and complete the following forms:**

- **W9** completed and signed within the last year (no earlier than 2020)
- **Rent Amounts Owed** to show a monthly breakdown of what the tenant owes including rent, utilities and fees like late, pet or parking fees. These fees must be reflected in a signed lease.
- **Authorization Agreement for Automatic Entries** and a voided check.

**2. Scan in or take a photo of a signed copy of the full lease showing rent and fees.**

**3. Email the completed forms and lease to:**

**[landlordrap@actionhousing.org](mailto:landlordrap@actionhousing.org). This email address is for delivery of documents only and will not reply. Email [rentalassistance@actionhousing.org](mailto:rentalassistance@actionhousing.org) or call 412-248-0021 with questions or concerns.**

Please send (1) email per tenant and attach all documents pertaining to that tenant  
If you already submitted a W-9 and an Authorization Agreement for Automatic Entries forms for another tenant who applied, please only email the lease for new applicants.

Remind your tenants they can apply for ERAP online:

<https://acdhsgrp.alleghenycounty.us/CITIZEN/Security/Disclaimer>.



**Allegheny County  
Emergency Rental Assistance**